## All Saints CE Primary School & Nursery



Nurturing, Resilience and Achievement for all!

Headteacher: Mr Philip Asher, BMus(Hons), PGCE, ARCO, NPQSL

Dear Parents,

September 2022

Here at All Saints we use Google Classroom for children in Y1 to Y6 to support our remote learning.

This is an online learning and social space for the children to use at home. It also links directly with work in school, so anything the children save to their Drive will be accessible in school.

To access the space at home, please follow the simple guide below. You will need internet access. A tablet or laptop/desktop computer is best, but it can be viewed on a phone. If you already have a google account please make sure you log out before following these instructions.

- 1. Go to google login page <u>https://www.google.co.uk/?safe=active&ssui=on</u>
- 2. The children use their school username:
  - The username is a number, followed by first name, then surname initial. This is followed by '@allsaints.herts.sch.uk'
    It looks like an email address, but isn't!
  - The number depends on the Year Group:

Y1 = 21	Y4 = 18
Y2 = 20	Y5 = 17
Y3 = 19	Y6 = 16

So Egbert Herring in Y5 would have the user name: <u>17egberth@allsaints.herts.sch.uk</u>

- 3. Type in the password: allsaints
  - \* FIRST TIME: you will be asked to 'Accept' the Terms and Conditions.

\* FIRST TIME: Please then click 'I'm a Student' to go to your classroom. It knows you're not a teacher, so you may find your account doesn't work properly if try to pretend to be one! See the handy guide on our website for more help.

## General rules for use

- Follow our eSafety code of conduct (available in Appendix D of our <u>Online Safety Policy</u>)
- Agree home eSafety rules based on this code of conduct. Younger children may need help using it.
- Please treat each other with respect and kindness. If you type and post, it can be seen by everyone.
- You should only post things that you would be happy to share with everyone in your class. Try to avoid posting nonsense comments. (Teachers can see deleted comments too...!)
- If you have a problem, please report it to your teacher via Google Classroom. Parents can email the school office admin@allsaints.herts.sch.uk if you require a personal conversation with the class teacher.
- Use of Google Classrooms is entirely at the user's risk. Please take all the usual precautions before opening/downloading files to your personal computers.
- Parents should ensure there are appropriate filters/safeguards in place on home networks/devices. Please contact your Internet Service Provider for help with doing this.

## Home Learning / Remote Learning

We will use the Class Pages to upload assignments and home learning as appropriate. We will also use this space if we need to provide Remote Learning for any reason (such as closure due to bad weather etc.).

## Final note

Make sure the children Log Out when they have finished.

This system is provided for use by All Saints Children only. It is not intended for other family members. Sorry! As ever, any questions please get in touch and we'll be happy to help.

Yours sincerely,

Mr Philip Asher Headteacher

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